Information on Courses and Programs
Offered by the Division of Continuing Education
During the Spring of 2020

This document contains the information on policies, procedures, deadlines, and tuition & fee amounts for courses offered by the Division of Continuing Education during the Spring of 2020 Semester.

Information on the courses and sections offered can be found online in the University of Colorado Boulder's Guest Course Search (https://classes.colorado.edu) or in the course search screen in MyCUInfo.

Also included are tuition and fee information for nondegree students enrolling in university courses through the ACCESS process as well as degree students enrolling in university sections offered through the Division of Continuing Education.

Drop/Add Table of Contents

Dropping All Courses – Spring 2020

Withdrawing from the University

If a student is dropping *all* of his/her main campus and CEPS courses (excluding self-paced OC courses), the appropriate program tuition adjustment schedules apply, and the timelines and procedures are as follows:

Withdrawal Date	Colleges	Procedures
Through 3/20/20	ENVD; Law; MBA; Music	Students must complete the "Withdrawal Form." No signatures are necessary. After this date, students must petition their dean.
Through 4/30/20	Arts & Sciences*; Business; CMCI; Education☞Engineering; Grad School Nondegree (GR & UG)⁂	Students must complete the "Withdrawal Form." No signatures are necessary. After this date, students must petition their dean.

Petitioning for exceptions to the tuition adjustment policy

Before **degree** students can petition Continuing Education & Professional Studies for an exception to the tuition adjustment policy, they must have already secured their Dean's approval of their late drop(s).

Nondegree students requesting tuition adjustment exceptions must complete the Petition Withdrawal Form and go through the petition process.

*Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

⁂ Stand-alone certificate students are considered nondegree students, both GR and UG.

Spring 2020 ACCESS

CU-SIS Session Code: B/BLDR Main Campus (1/13/20-4/30/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 1/29/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
1/30/20 – 2/12/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/13/20 – 2/26/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/27/20 – 3/20/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 3/20/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/22/20	Student must complete a registration form, Drop/Add Form, Online Course Request Form and/or Special Action Form, depending on registration status. Instructor approval is only necessary in cases of registration restrictions.
1/23/20 – 4/30/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/30/20	**Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Waitlists: The deadline for ACCESS students to add their name to a waitlist is 1/22/20. Waitlists are cancelled on 1/31/20 at 11:59 pm.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 1/31/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 1/31/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Nondegree** students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 1/27/20. The student must meet the residency requirements by the first day of classes

Spring 2020 ACCESS Special Sessions

This calendar applies to CU Boulder Special Session classes, and may not apply to standard start and end dates (see page 2). For other classes, refer to the Spring 2020 Academic Calendar or the Continuing Education Dates and Deadlines page.

Session		Classes Begin	Last Day to Be Automatically Enrolled from a Waitlist	Waitlists Canceled	Last Day to Add a Class & Two Other Deadlines*	**Extended:** Last Day to Drop a Class, Request Grade Replacement or Change Grading Basis**	Last Day of Classes	Withdrawal Deadlines Jan. 3 (Fri.) – Last day to withdraw from any session with 100% refund.	
								100% Refund; $200 Fee Applies	100% Tuition Assessed**
Boulder 8-Wk Special Session	Boulder 8-Wk Session 1	Jan. 13 (Mon.)	Jan. 14 (Tues.)	Jan. 15 (Wed.)	Jan. 21 (Tues.)	March 4 (Wed.)	March 4 (Wed.)	Jan. 4 (Sat.)– Jan. 21 (Tues.)	Jan. 22 (Wed.)– March 4 (Wed.)
	Boulder 8-Wk Session 2	March 5 (Thurs.)	March 6 (Fri.)	March 7 (Sat.)	March 12 (Thurs.)	May 1 (Fri.)	May 1 (Fri.)	Jan. 4 (Sat.)– March 12 (Thurs.)	March 13 (Fri.)– May 1 (Fri.)
Boulder 5-Wk Special Session	Boulder 5-Wk Session 1	Jan. 13 (Mon.)	Jan. 14 (Tues.)	Jan. 15 (Wed.)	Jan. 16 (Thurs.)	Feb. 14 (Fri.)	Feb. 14 (Fri.)	Jan. 4 (Sat.)– Jan. 16 (Thurs.)	Jan. 17 (Fri.)– Feb. 14 (Fri.)
	Boulder 5-Wk Session 2	Feb. 17 (Mon.)	Feb. 18 (Tues.)	Feb. 19 (Wed.)	Feb. 20 (Thurs.)	March 20 (Fri.)	March 20 (Fri.)	Jan. 4 (Sat.)– Feb. 20 (Thurs.)	Feb. 21 (Fri.)– March 20 (Fri.)
	Boulder 5-Wk Session 3	March 30 (Mon.)	March 31 (Tues.)	April 1 (Wed.)	April 2 (Thurs.)	April 30 (Thurs.)	April 30 (Thurs.)	Jan. 4 (Sat.)– April 2 (Thurs.)	April 3 (Fri.)– April 30 (Thurs.)
Boulder 4-Wk Special Session	Boulder 4-Wk Session 1	Jan. 13 (Mon.)	Jan. 13 (Mon.)	Jan. 14 (Tues.)	Jan. 15 (Wed.)	Feb. 6 (Thurs.)	Feb. 6 (Thurs.)	Jan. 4 (Sat.)– Jan. 15 (Wed.)	Jan. 16 (Thurs.)– Feb. 6 (Thurs.)
	Boulder 4-Wk Session 2	Feb. 10 (Mon.)	Feb. 10 (Mon.)	Feb. 11 (Tues.)	Feb. 12 (Wed.)	March 4 (Wed.)	March 4 (Wed.)	Jan. 4 (Sat.)– Feb. 12 (Wed.)	Feb. 13 (Thurs.)– March 4 (Wed.)
	Boulder 4-Wk Session 3	March 5 (Thurs.)	March 5 (Thurs.)	March 6 (Fri.)	March 9 (Mon.)	April 6 (Mon.)	April 6 (Mon.)	Jan. 4 (Sat.)– March 9 (Mon.)	March 10 (Tues.)– April 6 (Mon.)
	Boulder 4-Wk Session 4	April 7 (Tues.)	April 7 (Tues.)	April 8 (Wed.)	April 9 (Thurs.)	April 30 (Thurs.)	April 30 (Thurs.)	Jan. 4 (Sat.)– April 9 (Thurs.)	April 10 (Fri.)– April 30 (Thurs.)

* This is the last day to add a class in Buff Portal, drop a class without tuition/fee charges and a W grade (if you remain enrolled in that session) and edit your class options.

** W grades are posted to transcripts.

Pre-Semester Session: Law

Classes Begin	Last Day to Add a Class or Join a Waitlist	Last Day to Drop a Class w/o Tuition/Fee Charges*	Last Day to Change Grading Basis	Waitlists Canceled	Last Day of Classes	Withdrawal Deadlines		
						100% Refund Deadline	100% Refund & $200 Fee	100% Tuition Assessed**
Jan. 6 (Mon.)	Jan. 6 (Mon.)	Jan. 6 (Mon.)	Jan. 6 (Mon.)	Jan. 7 (Tues.)	Jan. 11 (Sat.)	Jan. 3 (Fri.)	Jan. 4 (Sat.)–Jan. 6 (Mon.)	Jan. 7 (Tues.)–Jan. 10 (Fri.)

Boulder 16-Wk Session Courses Offered at Colorado Mesa University

Classes Begin	Last Day to Add a Class or Join a Waitlist	Last Day to Drop a Class w/o Tuition/Fee Charges*	Waitlists Canceled	Extended: Last Day to Drop a Class, Request Grade Replacement, Change Grading Basis	Last Day of Classes
Jan. 21 (Tues.)	Jan. 29 (Wed.)	Feb. 5 (Wed.)	Feb. 10 (Mon.)	May 8 (Fri.)	May 8 (Fri.)

Withdrawal Deadlines				
100% Refund Deadline	100% Refund & $200 Fee	40% Tuition Assessed**	60% Tuition Assessed**	100% Tuition Assessed**
Jan. 18 (Sat.)	Jan. 19 (Sun.)–Feb. 6 (Thurs.)	Feb. 7 (Fri.)–Feb. 20 (Thurs.)	Feb. 21 (Fri.)–March 5 (Thurs.)	March 6 (Fri.)–May 8 (Fri.)

Boulder 16-Wk Standard Session

Classes Begin	Last Day to Add a Class or Join a Waitlist	Last Day to Drop a Class w/o Tuition/Fee Charges*	Waitlists Canceled	Extended: Last Day to Drop a Class, Request Grade Replacement, Change Grading Basis	Last Day of Classes
Jan. 13 (Mon.)	Jan. 22 (Wed.)	Jan. 29 (Wed.)	Feb. 3 (Mon.)	April 30 (Thurs.)	April 30 (Thurs.)

Withdrawal Deadlines				
100% Refund Deadline	100% Refund & $200 Fee	40% Tuition Assessed**	60% Tuition Assessed**	100% Tuition Assessed**
Jan. 3 (Fri.)	Jan. 4 (Sat.)–Jan. 29 (Wed.)	Jan. 30 (Thurs.)–Feb. 12 (Wed.)	Feb. 13 (Thurs.)–Feb. 26 (Wed.)	Feb. 27 (Thurs.)–April 30 (Thurs.)

* After this date, students who drop a special session class but remain enrolled in the session are required to pay 100 percent of tuition and fees (no refund), and a W grade is posted to their transcript. See Drop a Class.

** W grades are posted to transcripts.

Spring 2020 Winter Session

CU-SIS Session Code: BWS/Winter (12/20/19-1/12/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 12/23/19	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
12/24/19 – 12/27/19	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
12/28/19 – 1/3/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 1/3/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled, and must have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 12/21/19	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
12/22/19 – 1/8/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 1/8/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

Waitlists: The deadline for students to add their name to a waitlist is 12/21/19.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 12/23/19	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 12/23/19	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled***. **Nondegree** students must petition the dean of CEPS.

Spring 2020 Evening Credit – Full Session

CU-SIS Session Code: BEF/CE Evening (1/21/20-4/30/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 2/4/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
2/5/20 – 2/18/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/19/20 – 3/3/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/4/20 – 4/7/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/7/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled, and must have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/28/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
1/29/20 – 4/27/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/27/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

Waitlists: The deadline for students to add their name to a waitlist is 1/28/20.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 2/4/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 2/4/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled******* **Nondegree** students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 1/31/20. The student must meet the residency requirements by the first day of classes.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Evening Credit - 10 Week Term

CU-SIS Session Code: BET/CE Eve 10wk (2/17/20-4/30/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/Withdrawal	Amount of Adjustment	Procedures
Through 3/3/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
3/4/20 – 3/10/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/11/20 – 3/17/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/18/20 – 4/7/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/7/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled, and have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 2/24/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
2/25/20 – 4/27/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/27/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

Waitlists: The deadline for students to add their name to a waitlist is 2/24/20.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 3/3/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 3/3/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled.******* **Nondegree** students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 2/28/20. The student must meet the residency requirements by the first day of classes.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Online Credit TB - Session 1

CU-SIS Session Code: BL1/CE OC 1 (1/21/20-3/7/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 1/28/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor signature is necessary.
1/29/20 – 2/4/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
2/5/20 – 2/11/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
2/12/20 – 2/18/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
After 2/18/20	None	**Nondegree** students must petition the dean of CEPS and must have an instructor signature. **Degree** students must petition the dean of the college in which they are enrolled, and must have an instructor signature.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/24/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
1/25/20 – 3/2/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 3/2/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have an instructor signature.

Waitlists: The deadline for students to add their name to a waitlist is 1/24/20.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 1/28/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 1/28/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Online Credit TB – Session 2

CU-SIS Session Code: BL2/CE OC 2 (3/10/20-5/2/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 3/17/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
3/18/20 – 3/24/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/25/20 – 3/31/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
4/1/20 – 4/7/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/7/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled and must have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

Date of Add	Procedures
Through 3/14/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
3/15/20 – 4/27/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/27/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Waitlists: The deadline for students to add their name to a waitlist is 3/14/20.

Special Grading Options (Pass/Fail and No-Credit)

Date of Request	Procedures
Through 3/17/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 3/17/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled. ******* **Nondegree** students must petition the dean of CEPS.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Online Credit TB – Full Session

CU-SIS Session Code: BL3/CE OC 3 (1/21/20-5/2/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 2/4/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
2/5/20 – 2/18/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/19/20 – 3/4/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/5/20 – 4/8/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/8/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled, and must have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/28/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
1/29/20 – 4/27/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/27/20	**Degree** students must petition the dean of the college in which they are enrolled. *** **Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Waitlists: The deadline for students to add their name to a waitlist is 1/28/20.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 2/4/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 2/4/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled. ******* **Nondegree** students must petition the dean of CEPS.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Online Credit TB – 10 Week Term

CU-SIS Session Code: BL4/CE OC 4 (2/17/20-5/2/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 3/3/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
3/4/20 – 3/10/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/11/20 – 3/17/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/18/20 – 4/8/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/8/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled and must have written instructor approval.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

Date of Add	Procedures
Through 2/24/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
2/25/20 – 4/27/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/27/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Waitlists: The deadline for students to add their name to a waitlist is 2/24/20.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 3/3/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 3/3/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Online Credit Flexible (Self-Paced) Courses

(CU-SIS Session Code: BSO/CE Online Flex)

In general, to receive a 100% tuition adjustment, students must drop from an OC "self-paced" course (sections 640, 641, 642) within forty (40) calendar days of the registration date (the day of registration is the first day). Students may drop online within 40 days of registration. Drop requests submitted to registration staff must be in writing and must include the student's signature. Students may also request to drop their course via email, but they must include their name and the course that they are dropping. Students may not request a drop or withdraw over the phone.

Individualized Instruction/Internships

(CU-SIS Session Code: BII/CE Ind Ins)

Students may withdraw with the permission of the instructor within 30 days of registration. The instructor must indicate the percentage of completion, if any. Refunds will be assessed on a case-by-case basis and will be based on the percentage of completion. Failure to obtain permission to withdraw with percentage of completion indicated may result in no refund. After 30 days from the date of registration, no refunds will be given. Non-attendance or non-payment does not constitute withdrawal.

Miscellaneous

Special grading options (pass/fail or no-credit). All Degree students must petition their Dean*** if it is after the 100% drop deadline for all Online Credit classes. Please refer to the various drop deadlines for General OC, Applied Music, Individualized Instruction, etc.

NOTE: Individualized Instruction and Applied Music count towards Non-Resident Tuition

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

Spring 2020 Applied Music

CU-SIS Session Code: BM9/CE Ap Music (2/3/20-4/17/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 2/10/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
2/11/20 – 2/17/20	Partial (60%)	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/18/20 – 3/20/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 3/20/20	None	**Nondegree** students must petition the dean of CEPS. **Degree** students must petition their dean.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 2/10/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
2/11/20 – 4/13/20	Student must obtain the instructor's permission to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/13/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 2/10/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 2/10/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 2/6/20. The student must meet the residency requirements by the first day of classes.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 Extraordinary Session

CU-SIS Session Code: BCE/CE Extraordinary

Extraordinary courses in the BCE session are built with "dynamic dating". These dates control add and drop deadlines, as well as tuition adjustments. On a course-by-course basis, students may need department consent to add or drop BCE session courses. Whether or not consent is required, a student may drop a course up to the deadline with no penalty (no W grade, full tuition adjustment). After the drop deadline, students will receive a grade of "W" and full tuition is assessed.

Dynamic date information can be viewed in the Student Services Center, Student Center Tab. Eventually you will be able to view the course dynamic dates just by clicking on the calendar icon next to the course in the "This weeks' schedule" table, however for now you will need to use the following work around:

On the Student Center Tab, click on the "My Class Schedule" link.

Select appropriate term, and view the student's schedule; from there click on the calendar icon under "deadlines" column for the appropriate class.

The specific dates for the course should display:

- Drop-Retain Record date is the last day to drop the course, no "W", full tuition adjustment.
- Drop with Penalty is the last day of class. Any class dropped after the Retain Record date but before this date will be assigned the grade of "W", no tuition adjustment.

- Last Date to Drop is the last day for a student to drop online or request a late drop. A "W" grade is assigned, tuition is not adjusted. After this date, written instructor approval is required to drop the course.

Spring 2020 Extraordinary Special Session

CU-SIS Session Code: BSE/CE Extraordinary Special (1/13/20-5/1/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 1/29/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. Department approval may be required.
1/30/20 – 2/12/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. Department approval may be required.
2/13/20 – 2/26/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. Department approval may be required.
2/27/20 – 3/20/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. Department approval may be required.
After 3/20/20	None	**Nondegree** students must petition the dean of CEPS and must have written instructor approval. **Degree** students must petition the dean of the college in which they are enrolled.

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/22/20	Student must complete a registration form, Drop/Add Form, and/or Special Action Form, depending on registration status. Instructor approval is only necessary in cases of registration restrictions.
1/23/20 – 4/29/20	Student must obtain the instructor's signature on a Drop/Add Form or Special Action Form. A signed letter or email from the instructor is also acceptable.
After 4/29/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have written instructor approval.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 1/29/20	Student may change online, submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 1/29/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Nondegree** students must petition the dean of CEPS. **Degree** students must petition the dean of the college in which they are enrolled.

Residency Petitions

Residency petitions for in-state tuition classification are due by 1/27/20. The student must meet the residency requirements by the first day of classes.

Spring 2020 MS in Org Leadership 1

CU-SIS Session Code: BG1/CE Grad 1 (1/13/20-3/1/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 1/21/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
1/22/20 – 1/27/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
1/28/20 – 2/3/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
2/4/20 – 2/17/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 2/17/20	None	Students with extenuating circumstances may petition the dean of CEPS.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 1/15/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
After 1/15/20	Students must obtain the written instructor approval. A signed letter or e-mail from the instructor is acceptable. Students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 1/17/20. The student must meet the residency requirements by the first day of classes.

Spring 2020 MS in Org Leadership 2

CU-SIS Session Code: BG2/CE Grad 2 (3/9/20-5/3/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 3/16/20	100%	Student may drop online, submit an e-mail or complete Drop/Add Form. No instructor approval is necessary.
3/17/20 – 3/23/20	60%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
3/24/20 – 4/6/20	40%	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
4/7/20 – 4/20/20	None	Student may withdraw online, submit an e-mail or complete a Drop/Add Form. No instructor approval is necessary.
After 4/20/20	None	Students with extenuating circumstances may petition the dean of CEPS.

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 3/11/20	Depending on registration status, student may register online or submit a Credit Registration Form, Course Request Form or Drop/Add form.
After 3/11/20	Students must obtain written instructor approval. A signed letter or email from the instructor is acceptable. Students must petition the dean of CEPS.

Residency Petitions

Residency petitions for in-state tuition classification are due by 3/13/20. The student must meet the residency requirements by the first day of classes.

Spring 2020 Evening MBA

CU-SIS Session Codes: BM1(EMBA1), BM2(EMBA2), BEM(CE Eve MBA)

Tuition Adjustments

Tuition for the Evening MBA program is assessed per term (Fall/Spring/Summer) rather than on course load. Tuition adjustment dates apply for the entire term and are not related to add/drop deadlines for specific sessions. Tuition adjustments occur only in the event that a student drops all of their classes in a term. If a student drops all courses in a term, the following tuition adjustment schedule applies.

Date of Drop/ Withdrawal	Amount of Adjustment
Through 1/12/20	100%
1/13/20 – 2/7/20	60%
2/8/20 – 2/21/20	40%
After 2/21/20	None

COURSES IN THESE SESSION MAY REQUIRE DEPARTMENT CONSENT TO DROP. PLEASE FORWARD ANY REQUESTS TO leedsmba@colorado.edu or 303/492-8397.

Add/Drop/Withdrawal Deadlines

Session	Last Day to Add a Course	Last Day to Waitlist	Last Day to Drop
BM1 1/13/20 - 3/6/20	1/19/20	1/19/20	1/22/20
BM2 3/9/20 – 5/7/20	3/5/20	1/19/20	3/5/20
BEM 1/13/20 – 4/24/20	1/19/20	1/19/20	1/22/20

Any actions requested after the deadlines above would require approval from the Evening MBA program.

Residency Petitions

Residency petitions for in-state tuition classification are due by 1/20/20. The student must meet the residency requirements by the first day of classes.

Spring 2020 ESL Credit Program (ESLG)

CU-SIS Session Code: BIT/Cont Ed IEC ESL Credit 10 Week (2/3/20-4/16/20)

Drops/Withdrawals

Dropping some courses: If a student is dropping one or more, but not all, of his/her main campus and CE courses, the following tuition adjustment schedule and procedures apply:

Date of Drop/ Withdrawal	Amount of Adjustment	Procedures
Through 2/17/20	100%	Student may submit an e-mail or complete Drop/Add Form. No instructor signature is necessary.
2/18/20 – 2/25/20	60%	Student may submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
2/26/20 – 3/3/20	40%	Student may submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
3/4/20 – 3/19/20	None	Student may submit an e-mail or complete a Drop/Add Form. No instructor signature is necessary.
After 3/19/20	None	**Nondegree** students must petition the dean of CEPS and must have an instructor signature. **Degree** students must petition the dean of the college in which they are enrolled, and must have instructor signature.*** ☞

Petitioning for tuition adjustment exceptions: Before petitioning for tuition adjustment exceptions, the student must have secured the withdrawal/late drop(s) from their Dean.

Adds

If a student wants to add a course(s), the following timelines and procedures apply:

Date of Add	Procedures
Through 2/10/20	Depending on registration status, student may submit a Credit Registration Form, Course Request Form or Drop/Add form.
2/11/20 – 4/13/20	Student must obtain permission from the Asst. Director for Faculty Services and Curriculum (Ruth Moore) to be enrolled. A signed letter, Drop/Add Form, Special Action Form or email is acceptable.
After 4/13/20	**Degree** students must petition the dean of the college in which they are enrolled.*** **Nondegree** students must petition the dean of CEPS and must have an instructor signature.

Special Grading Options (Pass/Fail and No-Credit)

If a student wishes to change to or from a special grading option, the timelines and procedures are as follows:

Date of Request	Procedures
Through 2/17/20	Student must submit an email request or complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form.
After 2/17/20	Student must complete the Pass/Fail Request, Credit/No-Credit Change and Credit Hour Change Form. **Degree** students must petition the dean of the college in which they are enrolled.******* **Nondegree** students must petition the dean of CEPS.

***Arts & Sciences degree students must contact their advisor for more information on the petition process.

☞Engineering students on suspension (having an active main campus academic stop) taking **only** CEPS classes can withdraw from one or all classes through the last day of the semester without petitioning their Dean.

Spring 2020 IEC Noncredit

Drops/Withdrawals

If a student wishes to drop one or more of his/her courses, the student should contact his or her advisor within the IEC. The Advisor would then have the student consult with the Asst. Dir. for Student Services and Program Development (Susan Fouts) for academic issues; and the Student Services Coordinator/Immigration Advisor (Shing "Jackie" Wong), for immigration issues. Once the withdrawal has been confirmed, the Administrative Assistant (Christina Shelton) would be notified to process the withdrawal in CU-SIS. The following tuition adjustment schedules apply:

IEC Non-Credit Session 1 (CU-SIS Session Code: BI1/CE IEC 1)

Date of Drop/ Withdrawal	Amount of Adjustment
Through 1/20/20	100%
1/21/20 – 1/28/20	60%
1/29/20 – 2/5/20	40%
After 2/5/20	None

IEC Non-Credit Session 2 (CU-SIS Session Code: BI2/CE IEC 2)

Date of Drop/ Withdrawal	Amount of Adjustment
Through 3/17/20	100%
3/18/20 – 3/25/20	60%
3/26/20 – 4/2/20	40%
After 4/2/20	None

Adds

All course enrollments are processed manually through the IEC/CE Records. Any class additions/changes after the add deadline would be processed with permission from the Assistant Director for Faculty Services and Curriculum.

Non-Credit Courses

Dropping CEPS – Professional Development Courses

Date of Drop	Amount of Adjustment	Procedures
Before 2nd Class Begins	100%	Registrar or student must complete a Drop/Add Form. No instructor signature is necessary.
After 2nd Class Begins*	None	Student can withdraw at any time but must petition to be considered for a tuition adjustment after the class begins. (**NOTE:** A tuition adjustment is not guaranteed.)

Adding Professional Development Courses

Students may add Non-Credit classes by phone, fax, or mail any time before the class begins. Payment is due at the time of registration. Late adds will be handled by the registration staff and generally require instructor permission.

Spring 2020 ACCESS and Nondegree Tuition Rates

Division of Continuing Education and Professional Studies

Resident Undergraduate Tuition

Credit Hours	COF Voucher $94/hr	A&S/Other	
		Total Tuition	Student Share
1	$94	$1,435	$1,341
2	188	1,529	1,341
3	282	1,623	1,341
4	376	2,164	1,788
5	470	2,705	2,235
6	564	3,246	2,682
7	658	3,787	3,129
8	752	4,328	3,576
9	846	4,869	4,023
10	940	5,410	4,470
11	1,034	5,951	4,917
12	1,128	6,492	5,346
13	1,222	6,586	5,346
14	1,316	6,680	5,346
15	1,410	6,774	5,346
16	1,504	6,868	5,346
17	1,598	6,962	5,346
18	1,692	7,056	5,346

Nonresident Undergraduate Tuition

Credit Hours	A&S/Other
	Total Tuition
1	$1,324
2	2,648
3	3,972
4+	18,273

Resident Graduate Tuition

Credit Hours	A&S/Other	MSOL	Engineering Certificate
1	$657	$725	$1,114
2	1,314	1,450	2,228
3	1,971	2,175	3,342
4	2,628	2,900	4,456
5	3,285	3,625	5,570
6	3,942	4,350	6,684
7	4,599	5,075	7,798
8	5,256	5,800	8,912
9+	5,913	6,525	10,026

Non-resident Graduate Tuition

Credit Hours	A&S/Other	MSOL	Engineering Certificate
1	$1,738	$795	$1,432
2	3,476	1,590	2,864
3	5,214	2,385	4,296
4	6,952	3,180	5,728
5	8,690	3,975	7,160
6	10,428	4,770	8,592
7	12,166	5,565	10,024
8	13,904	6,360	11,456
9+	15,642	7,155	12,888

*College Opportunity Fund (COF). If you have applied and authorized the COF vouchers, you are only responsible for paying the student share for COF eligible hours.

This year, the COF voucher is worth $94/credit hour. For COF FAQs, go to: http://conted.colorado.edu/enroll/college-opportunity-fund-cof/

To apply online, go to: http://cof.college-assist.org. To authorize, log in at: mycuinfo.colorado.edu. Go to: Student > Financial > COF authorization review screen.

Credit hours over 18: Add $94 per credit hour for total tuition; student share remains the same.

The Board of Regents reserves the right to change the tuition and fee rates at any time.

Course Fees

Course fees are assessed in some schools and departments. Lab courses not linked to a lecture course may require a course fee. Course fees are non-refundable.

For tuition not paid by the published due date, a 1% finance charge will be assessed on the unpaid balance, and a financial stop will be placed on your record. **All tuition and refund determinations are subject to audit**.

Optional Student Insurance

Denver-metro area Continuing Education students who are enrolled for credit courses may be eligible for health insurance through Wardenburg Health Center, the on-campus health care provider. Two insurance plans are available. For eligibility requirements, deadlines, and more information, contact Wardenburg or visit http://healthcenter.colorado.edu

See http://conted.colorado.edu/programs/access/ for additional information including the Student Fee Waiver Policy. The deadline for waiving Spring fees is February 28th, 2020.

Mandatory Student Fees

All ACCESS students will be assessed mandatory student fees as follows.

Student activity fee

- One class five or less credit hours without health plan or Rec. Ctr. $48.01
- More than one class any amount of hours $276.31
- One class of more than five credit hours $276.31

Rec Center Expansion Fee:

- One class of five or fewer hours $85.27
- More than once class any amount of hours $106.96
- One class of more than five credit hours $106.96

Student Health Fee:

- One class of five or fewer hours $0.00
- More than once class any amount of hours $94.27
- One class of more than five credit hours $94.27

Mental Health Resource Fee $67.86

Student information fee (SIS) $7.00

Arts & cultural enrichment fee $10.00

Student computing fee:

- Credit hours of 6 or less $33.62
- Credit hours of 7 or more $67.24

Athletic fee:

- Credit hours of 3 or less $0.00
- Credit hours of 4 or more $28.50

Student Bus & Bike Programs $93.42

Career services fee $12.00

Capital construction fee:

- Credit hours of 6 or less $61.30
- Credit hours of 7 or more $122.60

Spring 2020 Boulder Evening, Independent Learning, Applied Music, Individualized Instruction Tuition Rates

Division of Continuing Education and Professional Studies

Resident Undergraduate Tuition

Credit Hours	Boulder Evening *	IL Term based***	IL Self paced***	Applied Music	Ind Instr
1	$427	$427	$427	$326	$447
2	854	854	854	652	894
3	1,281	1,281	1,281	-	1,341
4	1,708	1,708	1,708	1,304	1,788
5	2,135	2,135	2,135	-	2,235
6	2,562	2,562	2,562	-	2,682
7	2,989	2,989	2,989	-	3,129
8	3,416	3,416	3,416	-	3,576
9	3,843	3,843	3,843	-	4,023
10	4,270	4,270	4,270	-	4,470
11	4,697	4,697	4,697	-	4,917
12	5,124	5,124	5,124	-	5,364
13	5,551	5,551	5,551	-	-
14+	5,978	5,978	5,978	-	-

Nonresident *** Undergraduate Tuition

Credit Hours	Boulder Evening	Applied Music	Ind Instr
1	$1,324	$326	$1,324
2	2,648	652	2,648
3	3,972	-	3,972
4+	18,273	17,191	18,273

Resident Graduate Tuition

Credit Hours	IL Term based	IL Self pace	Ind Instr
1	$620	$620	$657
2	1,240	1,240	1,314
3	1,860	1,860	1,971
4	2,480	2,480	2,628
5	3,100	3,100	3,285
6	3,720	3,720	3,942
7	4,340	4,340	4,599
8	4,960	4,960	5,256
9+	5,580**	5,580**	5,913

Nonresident Graduate Tuition

Credit Hours	IL Term Based	IL Self paced	Ind Instr
1	$620	$620	$1,738
2	1,240	1,240	3,476
3	1,860	1,860	5,214
4	2,480	2,480	6,952
5	3,100	3,100	8,690
6	3,720	3,720	10,428
7	4,340	4,340	12,166
8	4,960	4,960	13,904
9+	5,580	5,580	15,642

*Boulder Evening tuition is charged in addition to ACCESS rates for **resident** students enrolled in both programs concurrently. The College Opportunity Fund (COF) stipend will only be applied be ACCESS courses if eligible students are enrolled in Boulder Evening and ACCESS courses concurrently.

Boulder Evening tuition is included as part of ACCESS rates for **nonresident** students enrolled in 4 or more hours of Boulder Evening and ACCESS courses concurrently.

**Tuition for Independent Learning term-based and self-paced courses continues to be assessed at the per credit hour rate.

***Undergraduate tuition for Independent Learning term-based and self-paced courses is the same for both resident and nonresident students.

Course Fees

Course fees are assessed in some schools and departments. Lab courses not linked to a lecture course may require a course fee. Course fees are non-refundable.

For tuition not paid by the published due date, a 1% finance charge will be assessed on the unpaid balance, and a financial stop will be placed on your record. **All tuition and refund determinations are subject to audit**.

Optional Student Fees

Denver-metro area Continuing Education students who are enrolled for credit courses (excluding ACCESS courses) may elect to purchase an optional student fee package. The cost includes: $276.31 for the Student Activity Fee, RTD bus pass fee of $93.42 and access to the Student

Recreation Center for $106.96. Students may elect to pay an additional $28.50 to support intercollegiate athletics.

Students who choose to purchase a student fee package **must** purchase a BuffOne ID card. BuffOne cards can be purchased for $30 in the Campus Card Office currently located in Center for Community. Room N180.

Student Health Insurance

CU-Boulder has a policy requiring all students have a health insurance plan during their time at CU. You must select or waive the university insurance by the semester deadline or you will be automatically enrolled in the Student Gold Health Insurance Plan and student fees; billed $1,847.00 for health insurance plus $616.52 for fees.

Optional Student Insurance

Denver-metro area Continuing Education students who are enrolled for credit courses may be eligible for health insurance through Wardenburg Health Center, the on-campus health care provider. Two insurance plans are available. Students must elect to purchase the optional student fees of $476.69 and Health Fee of $94.27 and Mental Health fee of $45.56 in order to enroll in health insurance. For eligibility requirements, deadlines, and more information contact Wardenburg or visit http://healthcenter.colorado.edu.