

External Activities Disclosure Guide for Major Federal Sponsors

BIO – Biographical Sketch
C&P – Current & Pending Support
COA – Collaborators & Other Affiliations Table (NSF)
JIT – Just-In-Time Request (NIH Other Support)
FOR – Facilities & Other Resources
- – Not required (unless specified in the solicitation)

Activity	DoD	DoE	NASA	NIH	NSF
EDUCATION/TRAINING Undergraduate, graduate, and postdoctoral training, including location, major/area and degree and year	BIO	BIO	BIO	BIO	BIO
APPOINTMENTS/AFFILIATIONS Academic, professional or institutional appointments and affiliations, whether remuneration is received or not; whether full-time, part-time, or voluntary (including adjunct, visiting or honorary); both foreign and domestic	BIO	BIO	BIO	BIO	BIO
COLLABORATIONS & CO-EDITORS All persons who are, or have been, collaborators, co-authors or co-editors on a research project, book or book article, report, abstract or paper within 2 years of proposal	-	BIO	-	-	COA
GRADUATE & POSTDOCTORAL ADVISORS & ADVISEES First and last names and current organizational affiliations of your graduate advisor(s), principal postdoctoral sponsor(s), graduate students and postdoctoral associates	-	BIO	-	-	COA
CURRENT & PENDING PROJECTS All projects currently under consideration from whatever source, and all ongoing projects, whether funded or unfunded; whether support is provided through the proposing organization, another organization or directly to the individual	C&P ⁴⁶	C&P ⁴	C&P ⁶	JIT	C&P ⁴
FOREIGN TALENT RECRUITMENT PROGRAMS Compensation (cash, research funding, honorific titles, career advancement opportunities, promised future compensation, etc.) provided by a foreign-state-sponsored entity to the individual in exchange for the individual transferring knowledge and expertise to the foreign country (or entity)	BIO	C&P	C&P	JIT	C&P
UNRESTRICTED GIFTS A gift, by definition, is given without expectation of anything in return. A gift includes any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, license, special access, equipment time, samples, research data, or other item having monetary value. A gift also includes services as well as gifts of training, transportation, local travel, lodging, meals, research hours, whether provided in-kind, by purchase of a ticket, payment in advance, or reimbursement after the expense has occurred.	C&P	-	-	-	-
IN-KIND CONTRIBUTIONS In-kind contributions that support the research activity for use on the project/proposal being proposed	FOR	FOR	FOR	FOR	FOR
IN-KIND CONTRIBUTIONS In-kind contributions not intended for use on the project/proposal being proposed but have an associated time commitment (i.e., time in exchange for equipment use, materials, etc.)– this includes restricted in-kind gifts or in-kind gifts with terms and conditions	C&P	C&P	C&P	JIT	C&P
CONSULTING/RENUMERATED SCHOLARSHIP Consulting that is permitted by an individual's appointment and consistent with the proposing organization's "Outside Activities" policies and procedures (i.e., royalties for publication/scholarly work, reviewing work, colloquia presentations, other activities expected for promotion and tenure in your university appointment)	C&P	C&P	-	JIT ⁵	-
CONSULTING Consulting that falls outside of an individual’s appointment (included in the one-sixth rule)	C&P	C&P	-	JIT ⁵	C&P
TRAVEL Travel supported/paid by an external entity to attend a conference or workshop	-	-	-	-	-
TRAVEL Travel supported/paid by an external entity to perform research activities with an associated time commitment	C&P	C&P	-	JIT	C&P
INTELLECTUAL PROPERTY Startup company based on organization-licensed Intellectual Property (IP)	C&P	-	-	-	-
INTELLECTUAL PROPERTY Startup company based on non-organization-licensed IP	C&P	C&P	-	-	C&P
POSTDOCS, STUDENTS, VISITORS In-kind or subsidized use of postdoctoral scholars, students or visiting scholars supported by an external entity	C&P	C&P	-	JIT	C&P

⁴Include the proposed project
⁵Required only for consulting that involves research; non-research related consulting does not need to be reported.
⁶Include any projects on which you are an unfunded collaborator

Disclosing New or Additional External Activities to Federal Sponsors During an Award’s Period of Performance

If you are considered Senior Personnel (PI, Co-PI, Senior Personnel, Key Personnel) on a federal sponsored project, and either **a)** you have a new external activity to report or **b)** you have an external activity to report that was not originally disclosed to the sponsor in your proposal documents (biosketch, current and pending, etc.), email ocgcompliance@colorado.edu, and we will assist you with next steps to comply with these requirements.

**This table provides interim disclosure guidance until federal sponsors begin implementing the disclosure guidelines outlined in National Security Presidential Memorandum 33 ([NSPM-33](#)). Changes to federal sponsor disclosure requirements will be coming later this year.*